



Draft Minutes of ISJO Board Meeting

27 November 2020 9.30am – 12.30pm

Held via Zoom

<p>Attendees</p> <p>Wollongong City Council Clr Gordon Bradbery, Lord Mayor Clr David Brown Greg Doyle, General Manager</p> <p>Shellharbour City Council Clr Marianne Saliba, Mayor Carey McIntyre, General Manager</p> <p>Kiama Municipal Council Clr Mark Honey, Mayor Clr Kathy Rice Kerry McMurray, General Manager</p> <p>Shoalhaven City Council Clr Amanda Findley, Mayor Clr John Wells Stephen Dunshea, Chief Executive Officer</p>	<p>DPIE - Regional NSW Anthony Body, Director Illawarra Shoalhaven</p> <p>DPIE - Office of Local Government Karen Purser, Manager Council Engagement Team Jaleen Caples, Principal Project Officer</p> <p>ISJO Melinda Liberato, Acting Chief Executive Nikki Sartor, Office Administration Officer</p> <p>Affiliate Member Paul Knight, CEO ILALC</p> <p>Guests The Hon. Bronnie Taylor MLC, Minister for Mental Health, Regional Youth and Women Isabelle Gillespie, Policy Advisor for The Hon. Bronnie Taylor MLC Michele Adair, CEO, Housing Trust Adam Zarth, Executive Director, Illawarra Business Chamber Nigel McKinnon, Deputy Director – Illawarra Shoalhaven, Regional NSW Bruce Hopkins, Lifeguard Team Leader, Waverley Council John Stuart, Independent Financial Consultant</p>
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**Illawarra
Shoalhaven
Joint
Organisation**

**Board Meeting
Draft Minutes**

27/11/2020

	Apologies Clr John Murray
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3. Presentations & Guests including Ministers and Members of Parliament

09.30 – 9.50 The Hon. Bronnie Taylor MLC, Minister for Mental Health Regional Youth and Women and Policy Advisor, Isabelle Gillespie

09.50 – 10.10 Adam Zarth, Executive Director, Illawarra Business Chamber

10.10 – 10.30 John Stuart, Independent Financial Consultant

10.30 – 10.50 Michele Adair, CEO, the Housing Trust

10.50 – 11.20 Bruce Hopkins, Lifeguard Team Leader, Waverley Council

11.20 – 11.40 Nigel McKinnon, Deputy Director – Illawarra Shoalhaven, Regional NSW

4 Meeting Opening

4.1 Confirmation of Minutes from previous meeting

Resolved that the Board: Min: 01
Endorse the minutes from the ISJO Board meeting held on Thursday 24 September 2020.
Motion moved by: Clr J Wells
Seconded by: Clr A Findley
Carried.

4.2 Actions arising from previous minutes

3.1 Letter to Minister Ward re issues with certain public housing estates within the region.

Resolved that the Board: Min: 02
That the information be received and noted.
Motion moved by: Clr J Wells
Seconded by: Clr A Findley
Carried.

3.2 Correspondence to the Minister for Police and Emergency Services in relation to the ESL increase.

Resolved that the Board: Min: 03
That the information be received and noted.
Motion moved by: Clr J Wells
Seconded by: Clr A Findley
Carried.

6.1.2 Wollondilly Shire Council invitation to join ISJO on a Program Associate Membership.

Resolved that the Board: Min: 04

That the information be received and noted.

Motion moved by: Clr J Wells

Seconded by: Clr A Findley

Carried.

6.2.2 ISJO business models 4 and 5.

Resolved that the Board: Min: 05

That the information be received and noted.

Motion moved by: Clr J Wells

Seconded by: Clr A Findley

Carried.

10.2 Meeting Agenda for the November Board meeting.

Resolved that the Board: Min: 06

That the information be received and noted.

Motion moved by: Clr J Wells

Seconded by: Clr A Findley

Carried.

Karen Purser from the Office of Local Government joined the meeting at 10.25am

4.3 Correspondence

Attachment 1 – Letter dated 18 November 2020 from the Office of Local Government re request for extension of time for the lodgement of Illawarra Shoalhaven Joint Organisation's 2019-20 Financial Statements.

Resolved that the Board: Min: 07

That the information be received and noted.

Motion moved by: Clr K Rice

Seconded by: Clr M Saliba

Carried.

4.4 Consideration of late business

Nil

4.5 Declaration of interest

Nil

5 Reports

5.1 Chairman's minute

Resolved that the Board: Min: 08
That the information be received and noted.
Motion moved by: Clr A Findley
Seconded by: Clr M Saliba
Carried.

5.2 DPIE - Regional NSW update

Resolved that the Board: Min: 09
That the Board accept and note the report.
Motion moved by: Clr J Wells
Seconded by: Clr M Saliba
Carried.

5.3 DPIE Office of Local Government update

Resolved that the Board: Min: 10
That the Board accept and note the report.
Motion moved by: Clr K Rice
Seconded by: Clr A Findley
Carried.

Paul Knight, Greg Doyle, Kerry McMurray and Jaleen Caples left the meeting at 12.10pm

5.4 General Managers' Committee report

Resolved that the Board: Min: 11
That the Board receive and note the report.
Motion moved by: Clr M Saliba
Seconded by: Clr K Rice
Carried.

5.5 Management report of the acting Chief Executive

Resolved that the Board: Min: 12
That the Board receive and note the report.
Motion moved by: Clr J Wells
Seconded by: Clr M Saliba
Carried.

6 Matters for Strategic Decision Making

Nil

7 Matters for Board Endorsement

7.1 Board and General Managers meeting calendar

Resolved that the Board: Min: 13

1. Note and receive the report.
2. Endorse the Board and General Managers meeting calendar for 2021.

Motion moved by: Clr M Saliba

Seconded by: Clr D Brown

Carried.

7.2 ISJO Financial Statements – Referral for Audit

Resolved that the Board: Min: 14

1. Receive and note the report.
2. Endorse the amended Financial Statements for audit.
3. Variation:

Upload a copy of the pre-audited financial statements with the amended shortfall to the ISJO website and provide a copy of the statements to the Office of Local Government.

Motion moved by: Clr M Honey

Seconded by: Clr M Saliba

Carried.

7.3 ISJO Annual Performance Statement

Resolved that the Board: Min 15

1. Receive and note the report.
2. Endorse the Illawarra Shoalhaven Joint Organisation 2019-20 Annual Performance Statement.

Motion moved by: Clr J Wells

Seconded by: Clr A Findley

Carried.

8 Matters for noting

Nil

9 Late business item

9.1 Extension of rental assistance for Bushfire affected people

Resolved that the Board: Min 16

1. ISJO to advocate to the Federal Government for rental assistance for fire affected communities to be extended without means testing. ISJO write to the Insurance Council of Australia requesting that they extend the rental period for up to six months for fire affected people who are facing hardship with gaining rental properties.
2. Clr Findley to prepare draft letter and circulate to the Board for approval.

Motion moved by: Clr A Findley

Seconded by: Clr J Wells

Carried.

9.2 OLG Bushfire Local Economy Recovery Fund

Resolved that the Board:

Min 17

1. Receive and note the report.
2. Endorse the application of Shoalhaven Council for Bushfire Recovery Fund.

Motion moved by: Clr J Wells

Seconded by: Clr M Honey

Carried.

10 Next meeting

Resolved that:

Min: 18

The next scheduled meeting for 2021 will be held on Friday 26 February at a location TBA.

Meeting closed at 12.34pm