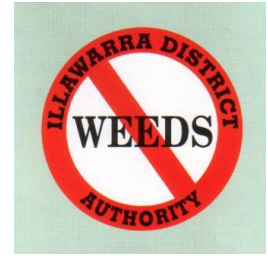


MINUTES

Of the IDWA Advisory Committee Meeting
On Friday 13 September 2019
Shellharbour Civic Centre
From 9.30am – 11.30am



1. Welcome, Apologies and Introductions

<p>▶ ACCEPTED</p> <p>Clr Kathy Rice, Kiama Municipal Council Clr Nathan Cattell, Shellharbour City Council Peter Gill, Kiama Municipal Council Vanni De Luca, Wollongong City Council Scott Rowe, Shellharbour City Council David Pomery, IDWA Jim Fraser, ISJO</p>	<p>▶ APOLOGIES</p> <p>Clr Cath Blakey, Wollongong City Council</p> <p>▶ NO RESPONSE</p>
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Acknowledgement of Country by Clr Nathan Cattell, Shellharbour City Council

2. Minutes of Last Meeting

15: Resolved: That the minutes of the last meeting held 13 June 2019 be accepted.

3. Guest Speaker and Presentations

Nil.

Suggestions for future meetings:

- Council staff from council who use natural weed treatments or scaled-back Glyphosate use substantially – suggestions: Byron Shire, Lismore, Fairfield, Blacktown
- Drone presentation from company e.g. Hunter Precision Agriculture etc. Include update on legal issues such as privacy, surveillance Act, distance from residential properties etc.

ACTION: ISJO to organise guest presentations for November meeting.

4. Standing Items – Chief Weeds Officer’s Report

ACTION: IDWA to include feedback for letters for Urban Inspection Program on Cat’s Claw Creeper, Boneseed. Customer service teams to also be notified.

ACTION: Notify Landcare Illawarra and member councils with 'Weed of the Season' information to include in their newsletters.

ACTION: Investigate option for bike cleaning station in our area to stop spread of weeds, subject to LLS grant funding.

16: Resolved: That the CWO's quarterly report be received and noted.

5. Business Arising

South East Weeds Action Program

David Pomery attended both SERWC and sub-committee meetings on 11 September in Braidwood and provided a verbal update at the meeting. There have also been discussions on the next 5-year Weeds Action Program. [Agendas included.](#)

16: Resolved: That the information be received and noted.

Bitou Bush Control Program Review

The successful proposal was reviewed with the updated timeline discussed.

17: Resolved: That the Committee endorse the appointment of Wild Matters Pty. Ltd. to undertake the Bitou Bush Control Program Review with a budget variation of \$20,000 from IDWA unrestricted reserves.

6. New Business

IDWA Award Winner

18: Resolved: That the Committee congratulate David Pomery for receiving the Stephenson Award in recognition of his outstanding contribution to planning and coordinating weed management programs in NSW.

Unrestricted Reserves Program

The [attached](#) proposal was tabled for discussion by the committee.

19: Resolved: The Committee endorse budget allocation from IDWA unrestricted reserves and proposal be reported to ISJO Board for note.

7. Late or Other Business

Nil.

8. Next Meeting

14: Resolved: That the next meeting is scheduled to be held 22 November 2019 at Kiama Municipal Council commencing with the AGM which will take place from 9.00am – 9.30am.

Jim Fraser
Secretary IDWA

ACTION	WHO/COMPLETED
ISJO to organise guest presentations for November meeting	Jim
IDWA to include feedback for letters for Urban Inspection Program on Cat's Claw Creeper, Boneseed. Customer service teams to also be notified.	David
Notify Landcare Illawarra and member councils with 'Weed of the Season' information to include in their newsletters.	David
Investigate option for bike cleaning station in our area to stop spread of weeds, subject to LLS grant funding.	David

SERWC Committee & Subcommittee agendas – 11 Sept 2019



AGENDA South East Regional Weed Committee (SERWC) Meeting No. 15

Date: Wednesday 11th September 2019
Location: Braidwood Workers (soldiers) club, Coronation Street, Braidwood
Time: LUNCH - 12:00 for 12:30 start

Attendees:					
Guest:					
Staff:	Megan Wylie – Invasive Spp Coordinator				
Apologies:	Jamie Dixon-Keay, Steve Taylor,				
12:00	ARRIVAL AND LUNCH				
Time		No.	Item	Action	PS
12:30	5 mins	1.0	Welcome and open meeting (Chair)		
	5 min	1.1	Acknowledgement of Traditional Owner and Elders (Chair)		
	5 min	1.2	Declaration of Conflicts of Interest (Chair)		
12:40		2.0	Lead Agency		
	20 min	2.1	DPI Update – Mich Michelmore	For presentation	
1.00			Essential Energy		
	10 min		Introduction of Chris Dunn – organisation's role in biosecurity	For information	
1:10		3.0	Neville Plumb		
	20 min	3.1	South East Survey report	For information and discussion	#1
1:30		4.0	WaterNSW		
	20 min		Jacob brings a proposal for discussion and agreement regarding water hyacinth	For discussion and endorsement	#2
1:50		5.0	Draft Comms Plan		
	20 min		Megan to provide a draft comms plan for review	For information and discussion	#3
2:10		6.0	Orange Hawkweed project and taskforce update		
	10 min		Brett/Megan	For information	
2:20		7.0	Compliance Project		
	10 min		Ben Serafin – LLS – Compliance Project Overview		
2:30		8.0	Training update		
	10 min		Megan to update		
2:40		5.0	South East Regional Weed Committee business		
	10 min	5.1	Ratification of minutes of meeting held Thursday May 30th 2019 (Chair) and review of actions of meeting Thursday May 30th (Megan)		
2:45		5.0	General business		
	40 mins	5.1	General business <ul style="list-style-type: none"> • Feedback from Legal forums • Kei Apple – coming our way • Jennifer Firm and Lachy Ingram research projects 	For information/discussion	#4



			<ul style="list-style-type: none"> ACT Report tabled on behalf of Steve Taylor NSW Conference wrap up Other business 		
	5 mins	5.3	Meeting wrap up (Chair) and next meeting – propose South Coast – 20 th (sub-committee) and 21 st November RWC		
3:30	Meeting close				

(PS) Paper Submitted



AGENDA South East Regional Weed Sub-Committee

Date: Wednesday 11 September 2019
Location: Braidwood Workers (Soldiers) Club, Coronation Street Braidwood

Attendees:					
Staff:		Megan Wyllie – Invasive Spp Coordinator (minutes)			
Apologies:					
9.30	Arrival and morning tea				
Time	No.	Item	Action		
10:00	5 min	1.0	Welcome and open meeting		
			Purpose of this meeting is to get South East Regional Weed Committee Local Control Authorities together to discuss relevant issues and share information	Megan -	For info
10:05	15 min	2.0	BIS		
			Who is using it? What are the barriers? Training? Can the coordinator support in any way? (Chartis provision?) Discussion	All	
10:20	15 min	3.0	Discussion re Legal Forums and compliance issues		
			Brett Jones – update re SMRC court action Update on the legal forums and discussion regarding compliance issues in each LCA Forced entry procedure	All	
10:35	45 min	4.0	Unspent funds – allocation discussion		
			Megan to propose a 'shopping list' to commit unspent funds. This needs agreement	Megan, All	– for discussion/ agreement
11:20	15 min	5.0	Glyphosate use – discussion and ratify the statement		
			Discussion and SE position	All	
11:35	10 min		Work Health and Safety discussion		
			Discussion – policy/procedures to share?	All	
11:45	15 min		Other business		
			Please bring any other topics you would like discussed by the group Print run?		
12:00	12:30		LUNCH		

IDWA - Unrestricted Reserves Proposal

Proposal

A program of increased operational works has been designed to utilise part of the available unrestricted reserve balance. There is a retained base reserve of \$300K against future legal challenges.

The proposal involves the purchase of an additional vehicle for the Inspector/Operator to free up a spray vehicle for use by a temporary full-time spray operator. The new officer will be appointed initially for a 12 month contract, with extension possible based on external funding – primarily confirmation of the 2020-2025 WAP funds.

The main advantage with this proposal is that it will allow for increased surveillance (inspections) activities by the full time Inspector/operator enhancing early detection capabilities and improving weed management outcomes. Property inspection numbers, high risk sites and high risk pathway management targets will be enhanced ensuring KPI under WAP reporting are met. This in turn may attract increased WAP allocations in future years.

The Inspector/Operator's time currently spent on private works and /or operational tasks will in turn be taken up by the temporary full time spray operator, resulting in continuity of operational activities. Casual staff will still continue to be employed under other grants and private works income streams.

Reserve	
Total unrestricted cash assets as at 30 June 2018	Approx. \$700K – exact figure TBC
Restricted for legal and other expenses	-\$300,000
Remaining	Approx. \$400K – exact figure TBC
Expenditure	
Purchase of additional vehicle (diesel manual dual cab)	\$40,000
Vehicle running costs annually	\$10,000
12 month temporary full-time Spray Operator (Grade 4 Step 4 – \$974.90/wk – 31% on-costs)	\$67,000
Chemicals, PPE & materials (\$5K/yr)	\$5,000
Training – Plant ID	\$3,000
Total	\$125,000